Email 1

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To :[Pankaj.Kumar@espire.com](mailto:Pankaj.Kumar@espire.com)

Cc:

Subject: Assignment Clarification.

Hi Pankaj,

I have gone through the assignment that I have to work on, but there is some part that I am not sure about.

I need some more clarification about:

A. Data Base Design

B. Data Insertion Process

This will help me in designing the database.

Kindly let me know when we can have a call on that.

Regards

Nakul Rathi

Software Engineer

[Nakul.rathi@espire.com](mailto:Nakul.rathi@espire.com)

Email 2

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To : [Pankaj.kumar@espire.com](mailto:Pankaj.kumar@espire.com)

Cc:

Subject: Project Deadline

Hi Pankaj,

I am really sorry that I was not able to meet the project deadline. This is because there was some issue with the code that was taking more time than expected.

I am working on that and will resolve it and send it to you.

Once again I regret the delay. Please be assured that I am committed to this.

Regards

Nakul Rathi

Software Engineer

[Nakul.rathi@espire.com](mailto:Nakul.rathi@espire.com)

Email 3

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To : [Pankaj@espire.com](mailto:Pankaj@espire.com)

Cc:

Subject: Thanks for appreciating the hard work

Hi Pankaj,

I have received your mail. Thank you very much for appreciating the hard work this all happens because of your guidance.

I will work continuously in the same way.

Regards

Nakul Rathi

Software Engineer

[Nakul.rathi@espire.com](mailto:Nakul.rathi@espire.com)

Email 4

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To : [Pankaj@espire.com](mailto:Pankaj@espire.com)

Cc:

Subject: Resuming Office

Hi Pankaj,

I am writing this mail to let you know that I have resumed to the office, let me know the task that I have to work on.

It would be very grateful of you.

Regard

Nakul Rathi

Software Engineer

[Nakul.rathi@espire.com](mailto:Nakul.rathi@espire.com)